



**MCHENRY COUNTY BOARD OF HEALTH  
BOARD OF HEALTH PERSONNEL COMMITTEE**  
667 WARE ROAD, WOODSTOCK, IL  
CONFERENCE ROOM

MEETING MINUTES  
November 27, 2017 6:30 PM

PRESENT: Mary Foszcz, Chairperson, Joseph Clarke, Dr. Lorenc, Julie Morawski  
STAFF: Michael Hill, Darleen Volant

Meeting called to order at 6:40 pm by Ms. Foszcz

**SLATE OF OFFICERS**

The Personnel Committee of the Board of Health discussed the Slate of Officers for 2018. The recommendations are Dr. Stinson as President, Ms. McCann as Vice-President, Ms. Foszcz as Secretary and Ms. Gaffney as Treasurer.

A motion to approve the new Slate of Officers was made by Dr. Lorenc, second by Mr. Clarke and approved unanimously by a voice vote.

**2018 Board of Health Committee Assignments**

It was agreed that the Board of Health Committee assignments would remain the same for 2018 and that Ms. Julie Morawski volunteered to fill the vacancy on the Finance Committee.

A motion to approve the committee assignments was made by Dr. Lorenc, second by Mr. Clarke and approved unanimously by a voice vote.

**Annual Performance Review**

The Committee was in agreement to recommend and follow the guidelines set for compensation increases of 0 to 2.75% based on scores of an annual evaluation for non-union employees. These increases are not to exceed 2.0% of the Department's eligible personnel cost.

A motion to approve the annual performance review was made by Dr. Lorenc, second by Mr. Clarke and approved unanimously by a voice vote.

**Executive Session**

None

**Adjournment**

Motion to adjourn meeting at 7:00 pm by Ms. Foszcz, second by Mr. Clarke. Motion was passed by a voice vote.